

Adopted 8.6.2002

Amended 29.5.2005-27.5.2007-25.5.2008-24.5.2009-28.2.2010-1.5.2011-29.4.2012-28.4.13-3.5.2014-9.8.2015, 17.4.2016

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# WANNEROO BOWLS

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*(A DIVISION OF WANNEROO SPORTS & SOCIAL CLUB INC.)*

## **BY-LAWS**

These By-Laws shall be read in conjunction with the Constitution of *Wanneroo Sports & Social Club (Inc.)*. The interpretation of these By-Laws shall be the sole determination of the Bowls Executive Committee, whose decision shall be binding on all members.

### **1. TITLE**

Wanneroo Bowls – *(A Division of Wanneroo Sports & Social Club Inc.)*

### **2. OBJECTIVES**

To foster the game of bowls and promote good fellowship among members.

### **3. FINANCIAL YEAR**

Shall be from 1<sup>st</sup> July to 30<sup>th</sup> June in the following year.

### **4. SUBSCRIPTIONS**

Annual subscriptions to be paid to *Wanneroo Sports & Social Club (Inc.)* as set down by their members at an Annual General Meeting or Special General Meeting.

### **5. BOWLS MEMBERSHIP**

Shall be open to all financial members of *Wanneroo Sports & Social Club (Inc.)*

### **6. AFFILIATION**

Bowls Western Australia  
Bowls WA

Bowlers are affiliated to the above Association and recognise and play under “The Laws of the Game of Bowls”.

## **7. LEVIES**

All members shall pay such Levies as may be imposed from time to time by:-

- a. *Wanneroo Sports & Social Club (Inc.)* at an Annual General Meeting or Special General Meeting.
- b. Bowls Executive Committee at an Annual General Meeting or Special General Meeting.
- c. Affiliated Association.

## **8. ANNUAL GENERAL MEETING**

The Annual General Meeting shall be held before the end of May. Notice of Meeting must be posted on the Notice Boards for at least twenty eight (28) days and sent in writing to every member of the Bowls Division at least twenty one (21) days before the date of the meeting.

The order of business at the Annual General Meeting shall be as follows:-

- a. Apologies
- b. Receive and confirm Minutes of previous Annual General Meeting and any other Special General Meeting not already having been confirmed.
- c. Reading and adoption of Annual reports from the Chairman and Vice Chairman.
- d. Receive and confirm Treasurer's Financial Statement.
- e. Election of Returning Officer and two (2) scrutineers.
- f. Election of Office Bearers.
- g. Consideration of Notices of Motion.
- h. General Business

30 to form a Quorum

## **9. ELECTIONS**

All positions are declared vacant annually at the Annual General Meeting.

Members are eligible to re-elect.

Nomination forms for all Office Bearers and Sub-Committees, to be placed on the Notice Boards for at least twenty eight (28) days prior to the Annual General Meeting.

Members wishing to nominate, or be nominated for office, must be financial. Nomination forms shall be signed by the Proposer, Seconder and Nominee and handed to the Secretary no later than seven (7) days prior to the Annual General Meeting.

In the event of an equality of votes for office, which cannot be resolved by a second ballot, it shall be decided by Lot.

In the event of insufficient nominations to fill all vacant positions, the Chairman may call for nominations at the Annual General Meeting.

If a vote is required – The Ladies' Selection Committee shall only be voted on by lady members and the Men's Selection Committee shall only be voted on by men members.

**10. EXECUTIVE COMMITTEE**

- Chairperson**            The Chairperson may be either a man or a woman.
- Vice Chairperson**    The Vice Chairperson shall be of the opposite gender.
- Secretary**
- Treasurer**
- Captain of Men’s Match Committee**
- Captain of Ladies Match Committee**

The Executive Committee shall meet as often as the need for decisions arise.

4 to form a Quorum

**11. MANAGEMENT COMMITTEE**

The Management Committee shall manage the affairs of Wanneroo Bowls and comprise the six (6) Executive Committee office bearers, plus

- Men’s Selection Chairperson
- Ladies’ Selection Chairperson
- Social Convener
- Publicity Officer

Delegates (Male and Female) shall represent Wanneroo Bowls at Association Meetings and give a written report back to the Management Committee. Plus a verbal report to members the first club day after the Delegates meeting.

The Management Committee shall meet monthly and as often as the need arises.

6 to form a Quorum

**12. SUB-COMMITTEES**

<b>Match</b>	-----	Ladies	-----	Five Ladies
		Men	-----	Five Men
<b>Selection</b>	-----	Ladies	-----	Five Ladies
	Men ---To Select First Three Divisions		-----	Three Men
	Men ---To Select All Other Divisions		-----	Three Men
<b>Social</b>		Ladies		Five Ladies
		Men		Five Men

**13. OTHER ELECTED POSITIONS**

**Two (2) Assistant Secretaries:-**

Shall handle all correspondence from the Association and other clubs and ensure that all forms, including Entry Forms for State Events, are completed and returned by due date.

**Two (2) Assistant Treasurers:-**

Shall handle all monies in the Treasurer’s absence and ensure its collection is notified to the Treasurer through the appropriate channels.

**Greens:-**

The Ladies and Gents Match Captains shall liaise with the Greenkeeper in matters pertaining to the greens.

**These positions are not part of the Management Committee.**

**14. DUTIES**

**Chairperson**

The Chairperson shall preside over all meetings, excepting the Sub-Committee meetings. In the absence of the Chairperson, the Vice Chairperson shall preside. If neither is present, the meeting shall elect a Chairperson. The Chairperson and Vice Chairperson shall have a vote as a full member and in the event of an equality of votes, the member who presides over the meeting shall have the casting vote. The Chairperson shall be an ex-officio member with the right to vote on all Sub-Committees.

**Vice Chairperson**

Shall preside over all meetings in the Chairpersons absence and shall act for and have the same powers as the Chairperson.

**Secretary**

The Secretary shall keep records of all resolutions and proceedings of General and Committee meetings and duly record same in a file to be kept for the purpose. He/She shall keep a current copy of the *Wanneroo Sports & Social Club* Constitution, By-Laws of Wanneroo Bowls, Rules and By-laws of the Affiliated Bowls Association and a list of members and their addresses. A copy of members and their addresses to be posted on Notice Boards. He/She shall hand all monies received by them from time to time, to the Treasurer, within seven (7) days of receipt of said monies. Receive and dispatch all correspondence and conduct all duties pertaining to the Secretary.

**Assistant Secretaries** See By-Law 13.

**Treasurer**

The Treasurer shall receive all monies due to Wanneroo Bowls and pay them into the office of the *Wanneroo Sports & Social Club (Inc.)*. He/She shall keep proper books, in which they shall record all receipts and disbursements and submit a statement to the Bowls Management Committee at their monthly meetings and the Annual General Meeting.

**Match Committee**

Shall immediately select a Captain. Shall arrange and control all competitions, frame all handicaps and enquire into and settle all disputes in connection with these competitions. Liaise with the Greenkeeper on availability of the greens.

**MEN'S CLUB CHAMPIONSHIP GAMES** to be conducted in the following manner:

**MEN'S CLUB CHAMPIONSHIP SINGLES** – Sectional play – 4 Bowls per player – First to 21 – Last player listed in section marks for the first two players. Marker then plays loser of first game, first game winner marks game. The third game is between the two players that have only played one game. Section winners then play knockout – First to 21 until Semi – Finals stage. Semi – Finals and Final are played first to 25.

**MEN'S CLUB CHAMPIONSHIP PAIRS** –  
Played with four bowls each in the 2X2X2X2 format. 18 ends.  
Winners to knockout round, losers to Plate.  
Semi-finals and finals 21 ends

**MEN'S CLUB CHAMPIONSHIP TRIPLES** –  
Played with two bowls each. 18 ends  
Winners to knockout round, losers to Plate.  
Semi-finals and finals 21 ends

**MEN'S CLUB CHAMPIONSHIP FOURS** –  
Played with two bowls each. 18 ends  
Winner to knockout round, losers to Plate.  
Semi-finals and finals 21 ends

**Selection Committees** Shall immediately select a Chairperson. They will be responsible to select and arrange all Pennant teams and settle all disputes in connection with Pennants. If any member is aggrieved of any action of the Selection Committees, they shall have the right of appeal to the Executive Committee, whose decision is final.

**Selection Policy** The Elected members of the Selection committee will, to the best of their ability uphold and carry out the conditions and guidelines contained in the “Selection Policy Guidelines” (the Policy) dated \_9/8/2015\_ and ratified by the Bowls Members on the \_9<sup>th</sup> Day\_ of August \_, 2015.”

**Social Committees** Shall immediately select a Convener. Shall be responsible for social activities on behalf of Wanneroo Bowls. They may co-opt members as deemed necessary.

The position of any member on any Committee, shall be declared vacant, if the Member is absent without due cause, from three (3) consecutive meetings.

In the event of a position becoming vacant during the year, the Management Committee shall appoint a successor to fill that office for the unexpired time.

## **15. SPECIAL GENERAL MEETING**

A Special General Meeting requires fourteen (14) days notice and shall specify the Business to be transacted. Such notices shall be placed on the Notice Boards at least fourteen (14) days prior and members to be notified in writing at least seven (7) days prior to the meeting.

- a. The Chairperson and Secretary may, at any time, call a Special General Meeting.
- b. A Special General Meeting may also be called when the Secretary receives a Requisition signed by twenty (20) financial members, stating in detail the purpose of such meeting.
- c. In both (a) and (b) the only business that can be transacted at such meeting, is in accordance with the stated notice of purpose.
- d. No amendments to Notices of Motion can be considered.

30 to form a Quorum

**16. DISPUTES**

Any disputes between Members, may be referred by either disputant, in writing, to the Bowls Management Committee, whose decision thereon, subject to these By-Laws, shall finally settle the matter. The complainant shall, with the complaint, deposit \$20.00 with the Secretary or Treasurer and if the Committee considers the complaint to be frivolous, they may order the amount to be forfeited to the funds of Wanneroo Bowls.

**17. SUSPENSIONS OR EXPULSION OF MEMBERS**

The Bowls Management Committee may expel or suspend any member from the Bowls Section, provided that the said member has firstly:-

- (a) Previously been informed of the complaint in writing.
- (b) Has had an opportunity to refute the complaint.

After due enquiry made and in the opinion of the Bowls Management Committee, that the complaint is proved and the said member found guilty of conduct detrimental to the interests of the Bowls Section, the said member shall have the right of appeal to a Special General Meeting, called for this purpose only.

The issue shall be decided by secret ballot, conducted by two scrutineers, one of whom shall be nominated by the said member.

**18. AMENDMENT OF BY-LAWS**

The By-Laws of the Bowls Division shall not be amended, repealed or addendum's made to it, unless by Notice of Motion, signed by two (2) financial members. Such notice to be forwarded to the Secretary for posting on the Wanneroo Bowls Notice Boards at least fourteen (14) days prior to the Annual General Meeting or Special General Meeting and voted for by not less than 75% majority of members present.

**19. VOTING**

Resolutions must be carried by a majority of members present in person at any meeting and entitled to vote. In the case of equality of votes, the Chairman shall have a casting vote.

## **20. WEARING OF CLUB UNIFORM**

Club Uniform will be worn for all Pennant Club and Championship Games.

Club Uniform to be worn on Bowls Opening Day.

Club Uniform will be worn for all Competition Games played during Pennant Season.

The Match Committee/s shall decide if the club uniform or “Mufti Dress” is to be worn on any other Club organized days. I.E. pop sticks or social games.

## **21. DAMAGE TO GREENS**

### **21.1 Introduction**

Notwithstanding the conditions set out in Field of Play Rule 24, the following shall apply to ALL Bowling members of Wanneroo Bowls in the matter of perceived damage to ALL playing surfaces in the Game of Lawn bowls, specifically from a “dropped Bowl”.

Bowls that are delivered from a height that results in the 'denting' of the compacted material immediately beneath the synthetic surface or to the surface of a Grass Green will be deemed a “dropped-bowl” delivery and unacceptable and in contravention to the Club By Laws.

In general terms, it is felt that bowls delivered in a proper manner, from around 30cm or below, would be unlikely to cause damage in this way to either synthetic or Grass Greens.

### **21.2 Corrective action**

Players known to have difficulties with delivery of their bowls from a position low enough to avoid damaging the green, are encouraged to seek guidance and advice from the club coach in an attempt to correct their delivery in one of three ways;

1. Correcting their stance at point of delivery so that the point of release of the bowl is low enough;
2. Addition of a supporting walking stick (with the appropriate 75mm rubber base) to help maintain balance if balance is the issue; or
3. By using one of the 3 brands of approved bowling arms (requirements and application forms for their use is available in downloadable form from the Bowls WA website link ~ [www.bowlswa.com.au](http://www.bowlswa.com.au)).

Note: The use of a walking stick or bowling arm requires formal approval from Bowls WA by submission of the “Bowling Aid Approval Form”.

This rule is NOT intended to penalize players but is an attempt to reduce the ever increasing impost on members of clubs with synthetics in addition to Grass Greens to avoid damage caused by such deliveries to any playing surface.

### **21.3 Controlling Parties**

The Bowls Committee will be the sole arbitrator in consultation with the Match committee and Greens keeper in determining what constitutes a damaging delivery. Delegates need to be FULLY briefed on this consideration so that they may rule on this issue during Pennant and Club Competition Games.

### **21.4 Delegate**

For all intents and purposes, DELEGATE infers “The Umpire of the Day” as determined in Bowls WA General conditions Clause 21.

### **21.4 Required action**

#### **21.4.1 Initial Warning**

The Controlling Body or its DELEGATE shall be at liberty to warn a player if in their opinion he is causing damage to the green in a manner described in clause 21.1. Following the warning,

if the player continues to cause damage to the green, the Controlling Body or its DELEGATE may request the player to retire from the green and take no further part in the match.

**21.4.2 Refusing to leave the green**

If the player refuses to leave the green, the player will be considered to become a defaulting player as per Law 1.3.3 and;

Dropping bowls from the bank on to the green, and other similar acts may be considered under this "Damage to Greens" policy also."

***WE THE UNDERSIGNED, HEREBY CERTIFY THAT THE FOREGOING BY-LAWS, WERE ADOPTED AT THE ANNUAL GENERAL MEETING OF WANNEROO BOWLS HELD ON THE 8<sup>TH</sup> JUNE 2002 AND FURTHER AMENDED ON THE 29<sup>TH</sup> MAY 2005, 27<sup>TH</sup> MAY 2007, 25<sup>TH</sup> MAY 2008, 24<sup>TH</sup> May 2009, 28<sup>TH</sup> February 2010, 1<sup>ST</sup> May 2011, 29<sup>TH</sup> April 2012, 28<sup>TH</sup> April 2013 3.May.2014-9.August.2015, 17.April.2016***



**CHAIRMAN**.....



**SECRETARY**.....